

## MEMORANDUM

**TO:** Administrative Record File for XXX Project, Wisconsin Ready for Reuse Program

**CC:** DNR Project Manager  
Jessica Milz, WI DNR, RR/3

**FROM:**

**DATE:**

**RE:** Decision Document and Response to Comments - XXXX Project

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On DATE, the required 30-day public comment period ended for the "Community Relations Plan", which includes "Analysis of Brownfield Cleanup Alternatives for the XXX Project." During the public comment period, the Administrative Record Index was available at XXXX.

During this 30-day public comment period, ### comments were received.

Response to Comments

Summarize the comments, if any, and how they were addressed.

Selected Remedial Action(s)

Describe which alternative has been chosen, and why.

This is to inform the Wisconsin Department of Natural Resources (DNR) that the Name of Municipality will be proceeding with the expenditure of Wisconsin Ready for Reuse Funds for XXX Project on DATE.